VENUE TERMS AND CONDITIONS

These Terms & Conditions apply to all bookings, services, rentals, and events hosted through Dream Room Venue LLC ("Dream Room Venue" or "Venue").
By submitting payment toward an event reservation, the Client acknowledges they have reviewed and agreed to the following Terms & Conditions, operational policies, procedures, and venue requirements.

BOOKING & PAYMENTS

Reservations are accepted on a first come, first served basis. Event dates are not secured until payment is received and accepted by Dream Room Venue.

BOOKING RETAINER

A non-refundable Booking Retainer is required to reserve an event date. The retainer will be applied toward the client's total balance.
Retainer Schedule:

- $500 — Events under $5,000
- $700 — Events over $5,000
- $1,000 — Weddings & Events over $6,000

A 4% processing fee applies to all credit and debit card transactions. American Express (AMEX) is not accepted.
The total contracted amount is non-negotiable and will not be reduced due to guest count changes, unused services, or financial hardship. Additional services, rentals, or upgrades may be added separately through the Order Form.

PAYMENT SCHEDULE

After the Booking Retainer is received, the following payment schedule is recommended:
50% due 180 days prior to the event
75% due 90 days prior to the event
The event must be paid in full no later than thirty (30) days prior to the event date to avoid late fees, suspension of services, or possible cancellation of the reservation.

LATE PAYMENTS

Failure to pay the event balance in full by the required deadline will result in the following: A $300 late fee will be added automatically
An additional $10 per day will accrue until paid in full
Services, rentals, décor elements, or custom items may be adjusted based on production timelines and availability
Dream Room Venue reserves the right to suspend services, delay setup, refuse vendor access, or cancel the reservation if balances remain unpaid.
All outstanding balances and fees must be paid before setup, vendor access, or event preparation may begin.
Balances unpaid within 7 days of the event date may also incur a $150 Rush Processing Fee for expedited coordination and preparation.

VENDORS & MATERIALS

Vendor confirmations and production scheduling may begin after 50% of the contracted balance is received. Dream Room Venue is not responsible for delays, substitutions, cancellations, or unavailability caused by late payments, missed deadlines, client-requested changes, or vendor/material shortages.

EXPEDITED BOOKINGS

Events booked within four (4) weeks of the event date may incur a 20% Expediting Fee to cover accelerated planning, vendor coordination, staffing, and production arrangements required to accommodate the shortened preparation timeframe.

POLICY MODIFICATIONS

Dream Room Venue reserves the right to reasonably update venue rules, safety procedures, operational policies, and requirements as necessary to protect guests, staff, property, and venue operations. Any material changes affecting contracted services or pricing for existing bookings will not be applied without Client acknowledgment.

DAMAGE SECURITY DEPOSIT

A refundable Damage Security Deposit is required the day before the event date. This deposit is separate from the total event balance and must be paid independently via cash or Cash App ($thepartyslayer) only. Credit and debit cards are not accepted for Damage Security Deposit payments.

The deposit will be returned within two (2) business days following the event, provided all applicable conditions are satisfied, including, but not limited to, the following:

- The venue is returned in clean and undamaged condition.
- No venue property, furnishings, décor, equipment, or rentals are missing, broken, or damaged.
- No excessive cleaning is required.
- No additional charges or outstanding balances remain.

Dream Room Venue reserves the right to deduct charges for excessive cleaning, damages, missing items, stained linens, broken rentals, overtime, or other contract violations from the Damage Security Deposit.

Additional cleaning fees may apply if the venue, parking lot, vendor areas, or surrounding premises require cleaning beyond standard post-event expectations.

The Damage Security Deposit will be returned using the same payment method in which it was received whenever possible.

Dream Room Venue will notify the Client if damages, excessive cleaning, or additional charges are identified following the event.

The Damage Security Deposit does not limit the Client's financial responsibility. Any damages or additional charges exceeding the deposit will be invoiced separately and must be paid within seven (7) calendar days. Failure to pay may result in collection efforts and/or legal action, including recovery of applicable collection costs, court costs, and attorney fees where permitted by law.

RESCHEDULING
Rescheduling requests are not guaranteed and are subject to venue availability and approval by Dream Room Venue.
If a reschedule is approved, the following non-refundable Transfer Fees will apply:

$600 — Standard Events
$800 — Weddings

Transfer Fees are additional charges, are not applied toward the contracted event balance, and must be paid before a new event date is secured.
Upon approval of a reschedule, all previously applied discounts, promotional offers, special rates, and pricing incentives will be automatically forfeited and will not transfer to the new event date.
All rescheduled events will be subject to Dream Room Venue's current package pricing, vendor rates, staffing costs, rental fees, and applicable service charges in effect at the time of rescheduling. The Client will be responsible for any resulting increase in the contracted event cost, in addition to the applicable non-refundable Transfer Fee.
Please note: Once a Client expresses intent to cancel or reschedule, a $500 good-faith payment toward the outstanding event balance will be required within seven (7) calendar days from the date of discussion with Dream Room Venue to maintain the original reservation. Failure to remit payment may result in cancellation of the reservation, release of the event date for new bookings, and forfeiture of all payments previously made, at Dream Room Venue's discretion.

CANCELLATIONS
All payments made to Dream Room Venue are non-refundable. Upon booking, event dates and services are reserved exclusively for the Client, and other booking opportunities may be declined for that date.

Cancellations within 90 days of the event date may result in the Client being responsible for 50% of the remaining contracted balance.
Cancellations within 60 days of the event date may result in the Client being responsible for the full remaining contracted balance.
Dream Room Venue reserves the right to pursue unpaid balances through collections, legal action, or other lawful remedies if necessary.

REFUNDS
All payments, retainers, services, and fees paid to Dream Room Venue are non-refundable.

PLANNING, DÉCOR & EVENT CHANGES
VENUE SHOWINGS
One complimentary venue showing is included prior to booking, along with one walkthrough during the Client's scheduled Planning Meeting. Additional visits may be subject to availability and additional fees.

DÉCOR PACKAGES
Dream Room Venue décor packages are designed using in-house inventory and are based on the Client's overall event investment. Packages may include a combination of venue rental, rentals, design services, décor, staffing, and vendor coordination.
Luxury installations and large-scale customizations — including extensive florals, ceiling draping, elaborate balloon installations, or specialty builds — are not included in standard packages unless specifically listed on the Order Form.
Packages and package items are non-transferable and non-substitutable. Unused items, services, or inclusions do not reduce the contracted package price and are not eligible for refunds, credits, or exchanges.

PLANNING MEETINGS
One Planning Meeting is included with the booking.
Additional Planning Meetings may be scheduled at the following rates:

$150 per session for Social Events
$200 per session for Weddings, plus a $100 Coordinator Fee
Additional Planning Meetings must be paid in full prior to the scheduled meeting date and time.
Planning Meetings begin and end at the scheduled time. Clients arriving late will be accommodated within the remaining scheduled timeframe. Clients arriving more than twenty-five (25) minutes late may be required to reschedule and may incur an additional Planning Meeting fee. Additional consulting time beyond the allotted meeting timeframe may be subject to additional fees at Dream Room Venue's discretion. Dream Room Venue is not responsible for incomplete planning discussions resulting from late arrival or reduced meeting time.

FINAL DÉCOR & LAYOUT APPROVAL
Following the Planning Meeting, décor selections, layouts, and event details will be considered finalized.
Any requested revisions after final approval are subject to availability and additional design or production fees, including:

- Minor Changes (Design/Décor) — Starting at $150
- Full Redesigns (Design/Décor) — Starting at $250
- Last-Minute Changes (Design/Décor/Venue) — Starting at $200
- Coordination Changes (Timeline/Vendors/Logistics) — Starting at $100

Requests for additional décor, rentals, or event items within thirty (30) days of the event date or on the day of the event are subject to availability and Dream Room Venue approval.
Approved last-minute additions may incur a minimum $125 Last-Minute Service Fee to cover expedited labor, inventory handling, warehouse access, staffing, and setup adjustments. Additional rental charges for requested items will also apply.
Applicable change, coordination, and expedited service fees may be charged separately when additional services are required and performed.

CLIENT COMMUNICATION
Reasonable communication regarding event planning and logistics is included with each booking. Dream Room Venue reserves the right to charge additional consulting fees for excessive calls, unscheduled

consultations, repeated revisions, or communication exceeding standard planning services. Additional consulting time may be billed at $25 per 20 minutes and added to the Client's Order Form.

THIRD-PARTY VENDORS & MARKET PRICING
Vendor pricing, rentals, décor materials, labor, and related services are subject to market availability and cost fluctuations. Dream Room Venue reserves the right to propose pricing adjustments resulting from vendor increases, inflation, shortages, or other unforeseen cost changes. Any adjustments to previously contracted pricing require the Client's written approval.
If the Client removes, replaces, declines, or independently sources vendors included within a package, the contracted package total remains unchanged. No refunds, credits, discounts, or replacement services will be provided.

ADDITIONAL FEES & ORDER FORM ADJUSTMENTS
The Client acknowledges that additional fees may apply for services, damages, overtime, staffing, guest overages, last-minute requests, operational changes, or other event-related needs that fall outside of the original package or contracted services.
Applicable charges may be added to the Client’s Order Form, final invoice, or deducted from the Damage Security Deposit where permitted.
Dream Room Venue reserves the right to reasonably adjust services, staffing, production timelines, and operational accommodations as necessary to address late payments, last-minute revisions, added services, or additional event demands.

RESERVATION TIMEFRAME
Venue access is limited to the contracted rental timeframe listed on the Client’s Order Form. Early arrival, extended setup, late departure, or vendor access outside of the contracted timeframe is

not permitted without prior approval from Dream Room Venue.
All guests, vendors, and event personnel must exit the premises by the conclusion of the contracted rental timeframe. The conclusion of music or event activities does not extend the rental period.
Any Client, guests, vendors, or event personnel remaining on the premises beyond the contracted rental timeframe will automatically result in additional venue rental charges of $300 per hour, with any portion of an hour billed as a full hour. Events, cleanup, breakdown, or guest activity extending beyond 12:00 AM without prior approval will incur after-hours charges of $500 per hour.
Loitering in the parking lot, venue entrance, hallway, suites, or surrounding premises after the contracted rental timeframe is prohibited and subject to applicable additional venue rental charges.
Dream Room Venue reserves the right to stop music, end event activities, or begin breakdown procedures once the contracted rental timeframe has ended.

CLEANING & BREAKDOWN

A standard cleaning fee applies to all events and covers general post-event cleaning only. Clients and vendors are responsible for clearing tables, food, bars, vendor stations, and personal belongings before the contracted rental timeframe ends. All private suites, including bridal and groom suites, must be left clean and free of personal belongings, food, trash, and debris following the event.
Additional cleaning fees may apply for circumstances including, but not limited to, GUM REMOVAL, excessive trash, spills, stains, glitter or confetti misuse, makeup stains, improper waste disposal, vendor or catering cleanup, exterior or parking lot cleaning, and extended breakdown.
Failure to comply with venue cleaning and breakdown requirements may result in forfeiture of the Damage Security Deposit. Any cleaning, damage, or related expenses exceeding the deposit amount will be invoiced separately and remain the Client's responsibility.

EVENT COORDINATION & RESPONSIBILITIES

Unless otherwise included within the contracted package, the Client is responsible for coordinating event logistics including vendor

management, guest seating, announcements, entertainment flow, and related event coordination.
Additional services requested or provided outside of the contracted package may result in additional charges.

REHEARSALS
Rehearsals are subject to venue availability and must be scheduled and approved in advance by Dream Room Venue. Rehearsals are limited to the approved timeframe. Missed or late rehearsals are not guaranteed to be rescheduled. Clients are responsible for any additional cleaning, damage, or fees resulting from rehearsal use.

GUEST COUNT OVERAGES
Package pricing is based on the contracted guest count. Guests exceeding the contracted amount will be charged at the applicable per-person rate established for the booked package, plus any additional staffing, rental, cleaning, or operational fees. All guest counts remain subject to Venue occupancy limits.

ALCOHOL & SECURITY
- A corkage fee applies to all events serving or bringing alcohol onto the premises.
- All events serving alcohol must utilize a licensed and insured bartender.
- Weddings serving alcohol must use Dream Room Venue's preferred bartending services.
- Events exceeding sixty (60) guests where alcohol is served are required to use Dream Room Venue's designated security services.

Dream Room Venue reserves the right to require its designated security services for any event, regardless of guest count or event type, based on safety or operational considerations. Applicable security fees will be added to the Client's Order Form.

AUDIO, ELECTRICAL & SPECIALTY EQUIPMENT
Additional fees may apply for events utilizing specialty equipment, entertainment setups, or excessive electrical usage, including, but not limited to, fog machines, 360 booths, live bands, bounce houses, and extensive lighting or sound systems requiring additional power, staffing, space, or operational accommodations.

OUTSIDE CATERING & CLEANUP
Outside catering services may incur additional cleaning or servicing fees if food preparation areas, bars, dessert stations, or catering-related trash are not properly cleared and cleaned following the event.

EVENT PRODUCTION FEE
An Event Production Fee applies to all events and covers staffing, setup, breakdown, inventory handling, logistical coordination, and event production management.
Production Fees are calculated as follows:
Weddings: 12% of the contracted balance
Elaborate/Design-Heavy Events: 10% of the contracted balance
Standard Events: 5% of the contracted balance
The Event Production Fee is not a gratuity. All applicable fees will be outlined on the Client's Order Form.

GENERAL LIABILITY & VENUE CONDUCT
Illegal activity, controlled substances, firearms, violence, adult entertainment, nudity, lewd conduct, and hazardous materials are strictly prohibited on the premises.
Clients, guests, and vendors may not tamper with, remove, borrow, damage, or misuse venue property, equipment, furnishings, common areas, parking areas, or neighboring business spaces.
The Client is responsible for the conduct of all guests, vendors, and event participants, as well as the lawful and safe use of the venue and surrounding premises. Dream Room Venue is not responsible for injuries, accidents, or lost, stolen, or damaged personal property, except to the extent required by law.

Violations may result in additional fees, immediate removal, event termination, forfeiture of the Damage Security Deposit, and/or law enforcement involvement when necessary.
Dream Room Venue reserves the right to enter the premises at any time for operational, safety, security, maintenance, or emergency purposes.

SMOKING & MARIJUANA POLICY
Smoking and vaping are prohibited inside the venue. Marijuana use, possession, distribution, and the presence of marijuana odor are strictly prohibited anywhere on the premises, including parking lots, entrances, and common areas.
Smoking debris, ashes, cigarette butts, marijuana odor, or related residue left on the premises may result in additional cleaning or odor-removal fees.
Violations may result in immediate removal, event termination, forfeiture of the Damage Security Deposit, additional fees, and/or law enforcement involvement when necessary.

CHILDREN & SUPERVISION
Children under the age of 14 must be supervised by a responsible adult at all times while on the premises. The Client assumes responsibility for the safety, conduct, and supervision of all children attending the event.

PETS
Pets are strictly prohibited on the premises, except for service animals as required by applicable law.

NOISE & MUSIC
Clients are responsible for ensuring that music, entertainment, DJs, bands, guests, and vendors maintain reasonable noise levels throughout the event.
Dream Room Venue reserves the right to lower music or sound levels if deemed excessively loud or disruptive.
All music and entertainment must conclude by 12:00 AM in accordance with local ordinances. The venue must be fully vacated by 12:30 AM unless otherwise approved in writing.

FOOD & CATERING POLICIES

- All food must be provided by a licensed and insured professional catering company or approved food service provider.
- Self-catering, including food prepared at home or by unlicensed individuals, is strictly prohibited.
- Restaurant drop-off catering requires prior written approval and must utilize Dream Room Venue's preferred catering service team for setup, service, breakdown, and cleanup. Applicable service fees will apply.
- All outside catering companies and food service providers must submit a valid Certificate of Insurance (COI) to Dream Room Venue no later than fourteen (14) days before the event date.

Dream Room Venue reserves the right to approve or deny outside food service arrangements, subject to applicable law.

The Client assumes responsibility for all food and beverages served and agrees to hold Dream Room Venue LLC and its staff harmless from claims, illnesses, allergic reactions, injuries, or damages arising from food preparation, handling, service, or consumption, to the extent permitted by law.

PHOTOGRAPHY & MARKETING

Dream Room Venue reserves the right to photograph and record events, including venue spaces, décor, guests, and event details, for marketing, advertising, promotional, and social media purposes, unless otherwise agreed to in writing before the event.

PARKING

Parking areas, entrances, fire lanes, and driveways must remain accessible and unobstructed at all times.
Dream Room Venue is not responsible for lost, stolen, or damaged vehicles or personal property left in vehicles.
Vehicles left on the premises after the event may be subject to towing at the owner’s expense.

DECORATIONS & OUTSIDE DÉCOR

Outside decorators, rental items, large-scale installations, backdrops, ceiling décor, and specialty decorating are prohibited unless provided or approved by Dream Room Venue.

Clients may bring limited personal décor, including centerpieces, table accents, chargers, signage, and party favors, with prior approval.

Dream Room Venue reserves the right to prohibit or remove any décor or equipment deemed unsafe, excessive, damaging, or inconsistent with venue policies.

Clients are responsible for damages resulting from personal décor, vendors, guests, or unauthorized installations.

PROMOTIONS & DISCOUNTS

Promotions, discounts, giveaways, coupons, and special offers are subject to availability, expiration dates, promotional terms, and Dream Room Venue approval.

Only one promotion or discount may be applied per event unless otherwise stated in writing.

CARE OF FACILITY & VENUE PROPERTY

Clients are responsible for the care of the venue, furnishings, rentals, equipment, décor, and surrounding premises, including damages, missing items, misuse of property, improper disposal, and excessive cleaning caused by guests, vendors, or event activities.

Any damages or additional cleaning costs exceeding the Damage Security Deposit will be billed to the Client.

GENERAL RELEASE, LIABILITY & VENUE ENFORCEMENT

The Client assumes responsibility for the conduct, safety, and actions of all guests, vendors, and event participants associated with the event. Dream Room Venue shall not be liable for injuries, accidents, lost or stolen property, weather-related issues, equipment usage, guest conduct, or damages occurring during the event or while on the premises. The Client agrees to release, indemnify, and hold harmless Dream Room Venue, its owners, staff, and representatives from claims, liabilities, damages, losses, or expenses arising from the event, use of the premises, or actions of

the Client, guests, or vendors. If legal action is required to enforce this Agreement, the Client agrees to be responsible for reasonable attorney fees and related legal costs where permitted by law. Any legal proceedings related to this Agreement shall be governed by the laws of the State of Georgia. Dream Room Venue reserves the right to enforce venue policies and may refuse service, remove individuals, terminate the event, require the premises to be vacated, or forfeit payments and/or the Damage Security Deposit if the Client, guests, vendors, or participants engage in unsafe, unlawful, disruptive, threatening, abusive, violent, or non-compliant conduct. If law enforcement, emergency responders, or security personnel are required to respond to the event due to the conduct of the Client, guests, vendors, or participants, Dream Room Venue reserves the right to terminate the event, require the premises to be vacated, and deduct applicable damages, cleaning expenses, security costs, and other documented charges from the Damage Security Deposit, to the extent permitted by law.

ACTS OF GOD & UNCONTROLLABLE EVENTS

Dream Room Venue shall not be liable for delays, interruptions, cancellations, shortened events, inability to perform, or other event-related impacts caused by circumstances beyond its reasonable control, including acts of God, emergencies, severe weather, accidents, governmental actions, or other uncontrollable events. Should uncontrollable circumstances arise, Dream Room Venue will make reasonable efforts to accommodate the Client in a manner that promotes the safety of guests, staff, vendors, and all parties involved.

Dream Room Venue is not responsible for decisions made independently by vendors, guests, governmental agencies, emergency personnel, or other third parties in response to uncontrollable events or emergency circumstances.

Uncontrollable events or emergency circumstances do not entitle the Client to refunds, chargebacks, cancellations of financial obligations, or reimbursement for services, vendors, staffing, rentals, or event-related expenses already incurred or reserved.

FALSE STATEMENTS & HARASSMENT

Clients agree not to knowingly publish or communicate false statements, misleading information, harassment, or malicious content intended to damage the reputation, business operations, staff, or services of Dream Room Venue.

Nothing within this Agreement restricts lawful or truthful reviews, opinions, or protected legal rights.

CONTRACT UPDATES & AMENDMENTS

Dream Room Venue reserves the right to make reasonable updates to venue policies, procedures, timelines, operational requirements, and planning processes as necessary to support venue operations, safety, staffing, and event execution.

Changes that materially alter the contracted event date, reserved venue space, or base package pricing will not be implemented without written acknowledgment by the Client.

PRICE & FEE SCHEDULE

Fees are subject to the applicable Terms & Conditions and the Client's Order Form.

REFUNDABLE DAMAGE SECURITY DEPOSIT

Weddings, Sweet 16s, Quinces & Milestones	**$1,000.00**
Themed & All Other Events	**$800.00**

Refundable; due the day before the event. Cash App: $thepartyslayer. Credit cards not accepted.

CLEANING FEES

Weddings, Sweet 16s, & Elaborate Events	**$600.00**
All Other Events	**$400.00**
Excessive Cleaning	**$800.00+**
Parking Lot Cleaning	**$75.00+**
Private Suite Cleaning	**$35 per room**

EVENT PRODUCTION FEES

Weddings	**12% of total cost**
Elaborate / Design-Heavy Events	**10% of total cost**
Standard Events	**5% of total cost**

PLANNING & REVISIONS

Additional Offsite Planning	**$100+ per hour**
Additional Venue Tours	**$50 per half-hour**
Additional Planning Sessions: Non-Weddings	**$150 per hour**
Additional Planning Sessions: Weddings	**$200 per hour**
Coordination Revision Fee (when applicable)	**$100**
Re-plan / Re-decorate / Re-design	**$50+ per half-hour**

Mileage/gas may apply to offsite planning.

OTHER FEES

Corkage: Alcohol on Premises	**$200.00**
Additional Electrical Usage	**$75 if applicable**
Waste Management Fee	**$75 if applicable**
Overage Stock Fee	**$75 if applicable**
Expediting: Booked Within 4 Weeks	**20% of total cost**
Additional Venue Rental	**$300 per hour**
Private Suite	**$75 per room**

ENTIRE AGREEMENT

These Terms & Conditions, Policies, Procedures, and Fee Schedules, together with the Client's Order Form, constitute the entire agreement between the Client and Dream Room Venue regarding the booked event and venue services.